

**Resurrection Lutheran Church Council – Second Standing Resolutions meeting via Zoom,  
March 9, 2021**

Council members in attendance: Stephanie Thompson (2022) President; Ron Thames (2023) Vice President; Melanie Franz (2022) Secretary; Tim Bauer (2022); Lorene Faulkner (2021); Bill Smith (2023); Mary Joviak (2021); J.T. Wagoner (2021); Reagan Blanchard. Not in attendance: Fabian Cordova (2023) Treasurer; Pastor Greg Wenhold; Mark Andricopoulos

Meeting called to order and  
opening prayer 7:11 p.m. Stephanie

All Council members reviewed recommended changes to Standing Resolutions per document provided by Director of Parish Operations and Human Resources Committee Chair. The following refers to those proposed changes.\*

**Bill** motions to adopt the remaining recommended editorial changes as listed below in the proposed “Recommended Changes” document submitted to RLC Council by the Director of Parish Operations and Human Resources Chair. **Mary** seconds. Discussion follows regarding if these changes affect policy. All were in agreement that they do not. Further discussion on resolutions that need potential policy changes/modifications is ongoing and will be addressed in upcoming Council meetings.

**All were in favor, motion carries.**

SRA9, Human Resources Committee Charter, Section C5: Delete “(Senior Pastor)” after “Personnel Officer.” Change “Personnel Officer” to “Human Resource Officer.”

SRB1, Administrative Guidelines: Change “Executive Pastor” to “Director of Parish Operations,” four occurrences.

SRB1, Administrative Guidelines, Continuing Education/Professional Development Expense: Change the word “granting” to “obtaining.”

SRB1, Administrative Guidelines, Entertainment Expense: Change “with the approval of” to “with approval obtained through.”

SRB1, Administrative Guidelines, Entertainment Expense: Change “Master Card” to “Credit Card.”

SRB1, Administrative Guidelines, Non Employee Travel: Change “will be approved by” to “with approval obtained through.”

SB1, Administrative Guidelines, Attachments A, B, C, and D: Eliminate as a part of the Standing Resolution.

SB3, Child Development Center Accounts Receivable Policy and Discount Policy: Replace the existing language on accounts receivable with the following:  
“Child Development Center (hereafter referred to as “CDC”) tuition bills that have not been paid within 30 days of the date the invoices were sent out are considered past due. The CDC Director will contact any account holder whose account becomes past due to establish a written payment

plan. The family's financial situation will be taken into consideration in establishing the payment plan.

An interest charge of 1.5% will be applied to any unpaid/past due balances unless the past due account holder agrees to a payment plan and makes regular payments in accordance with that plan. In such cases, the fee will be waived.

The Finance Committee, with the CDC Director, will review the CDC accounts receivable aging report and payment plan status monthly. Periodically they will analyze past due accounts and write off accounts that are determined to be uncollectible. Before any child is not allowed to return to the CDC for lack of payment, alternatives will be discussed. If a final decision is made to remove the child from the CDC for lack of payment, the Congregation Council must be informed of the decision before the late account holder is notified."

SRB4, Human Resources Policy, Section 4.3: Change "40" to "32"

SRB4, Human Resources Policy, Employee Statement of Acknowledgement: Remove from the Policy document.

SRB5, Child Development Center By-Laws, Article 5, B2: Change "Parish Administrator" to "Director of Parish Operations."

SRB5, Child Development Center By-Laws, multiple occurrences: Change "Church Council" to "Congregation Council."

**Tim B.** moves that our next meeting on March 23 be in-person in Katie's Corner at 6:30 p.m.  
**Ron** seconds. All were in favor, motion carries.

Moment of prayer, Pastor Tim

The meeting adjourned at 8:20 p.m.

\*Further discussion on resolutions as noted is still necessary to pass additional changes to the outstanding resolutions policies.